

CLAYTON-LE-WOODS PARISH COUNCIL

**FINANCE STAFFING AND BUILDINGS COMMITTEE MEETING
ON THURSDAY 4TH JULY 2019 AT 7.00PM
AT CHORLEY BUSINESS CENTRE, EUXTON**

AGENDA

- 1. ELECTION OF CHAIRMAN**
- 2. APOLOGIES**
- 3. DECLARATION OF INTEREST**
- 4. ANNUAL REVIEW OF TERMS OF REFERENCE**
- 5. TO APPROVE THE MINUTES OF THE MEETING HELD ON 18th MARCH 2019**
- 6. MATTERS ARISING**
- 7. GRANT APPLICATIONS**
 - Clayton Brook Scout Group £1278.95 (5 Tables and 8 Benches)
 - Resident Group Clayton North Ward (Lap Top £300.00)
- 8. CIL APPLICATIONS JULY 2019**
 - CIL Working Group
 - CIL Process
- 9. BANK RECONCILIATION**
- 10. UPDATE ON ANNUAL AUDIT 2019**
- 11. PURCHASE OF ACCOUNTANCY SYSTEM**
- 12. DATE OF NEXT MEETING**

The proposed date for the next FSB committee meeting is to be arranged.